

## Open Mic Participant Rules of Engagement for Open Board Meetings

The following Rules of Engagement apply to delegates addressing the Erie St. Clair LHIN Board of Directors as part of the Open Mic portion of the Open Board meeting:

1. A maximum of three Open Mic delegates will be accepted at Open Board meetings.
2. Registrations are required in person. A 45 minute registration period will begin one hour prior to the beginning of the Board meeting, unless otherwise communicated in advance. Board meeting start times can be located on the Erie St. Clair LHIN website at [www.eriestclairhin.on.ca](http://www.eriestclairhin.on.ca).
3. Only one delegate (person) may register and address the Board for the allotted 5 minute portion of the Open Mic portion of the Open Board Meeting.
4. A maximum of five minutes will be allotted for each delegate to make a presentation, statement or pose a question. The five minute time line shall be strictly enforced. The appointed facilitator will set a timer at the commencement of the delegate's presentation.
5. At the conclusion of the five minutes, the Chair will inform the delegate that the time limit has been met and thank the delegation for the presentation. Only upon a decision of the Chair can the five minute limitation be extended.
6. Upon the completion of a presentation to the Board by a delegate, any discourse between members of the Board and the delegate is limited to directors asking questions for clarification and obtaining additional, relevant information only. A maximum of five minutes will be allotted for this process with the time limit strictly enforced and timed by the facilitator.
7. Delegations shall not:
  - a) speak disrespectfully of any person
  - b) use offensive words
  - c) disobey a decision of the Chair or Board of Directors
  - d) enter into cross debate with other delegations, administration or Directors
8. The Chair and/or facilitator may curtail any delegation, any questions of a delegate or debate during a delegation for disorder or any other breach of the Open Mic Participant Rules of Engagement.
9. Delegates may use a PowerPoint Presentation to address the Board or provide hard copy handouts to Board members.
10. PowerPoint slide deck must be provided at registration for Open Mic on a USB memory stick in Microsoft PowerPoint version 2003 or 2007. PowerPoint presentations must be loaded in advance of the Open Board Meeting.

11. If presenting additional hard copy materials, a total of 20 handouts are required of delegates.  
The Erie St. Clair LHIN is not responsible for making photo copies of handouts.
12. The appointed Open Mic facilitator will be responsible for the distribution of handouts to the ESC  
LHIN Board of Directors at the meeting.

For further information, please contact:  
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Ontario

Erie St. Clair Local Health  
Integration Network  
Réseau local d'intégration  
des services de santé  
d'Érie St. Clair