

**Erie St. Clair Local Health Integration Network (ESC LHIN)
 Primary Health Care Task Group – Steering Committee Meeting
 Action Items
 Thursday, June 24th, 2010**

Members Present:	Regrets:	Agenda:
Dr. Glenn Bartlett Dr. Chris Thrasher Meg Connelly Kelly Farrugia Catherine Hedges Willie Kirenko Dr. Martin Lees Wendy Liebing Laura Liebrock Diane Lozon Heather Martin Anne Miskovsky Lynda Monik Sonja Vani Mina Grossman-Ianni David Wright Gary Switzer Ralph Ganter Shannon Sasseville Sandra Lariviere (Recorder)	Chair Vice Chair Community Rep. Registered Nurse Emergency Medical Service Nurse Practitioner Physician Community Rep. Mental Health Social Worker Long-Term Care Community Rep. Community Health Centre Physiotherapist ESC LHIN Board Chair ESC LHIN Board Vice Chair ESC LHIN ESC LHIN ESC LHIN ESC LHIN	1. Dinner 2. Introductions 3. Group Photo 4. Mandate of Task Group 5. Ground Rules 6. Scope of Project 7. Next Steps 8. Future Meeting Dates

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Action Notes	Prime	Due Date	Complete
Ground Rules			
– Communication: All Action Notes and any other materials from meetings will be posted to the ESC LHIN website	Shannon Sasseville	Ongoing	
– Voting: Motions passed with 50% +1. All motions past are then to be supported by all committee members	All	Ongoing	
– Spokes people:			
• Dr. Glenn Bartlett and Dr. Chris Thrasher to act in this role only	Dr. Glenn Bartlett and Dr. Chris Thrasher	Ongoing	
• If members are approached with questions, they are to contact Shannon Sasseville or Sandra Lariviere, both at the ESC LHIN office	Members	Ongoing	
– Meetings:			
• The ESC LHIN Board Chair, Mina Grossman-Ianni and, Vice Chair, David Wright, along with Gary Switzer or other ESC staff members will not attend future meetings unless requested to do so	N/A	N/A	

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Ground Rules (cont'd)			
– Dr. Glenn Bartlett and Dr. Chris Thrasher are to provide bi-monthly updates at the ESC LHIN Board meetings	Dr. Glenn Bartlett, and Dr. Chris Thrasher	Ongoing	
– Teleconferencing or video conferencing is to be provided for the members who can not attend meetings in person. All members are encouraged to participate in person	Sandra Lariviere	Ongoing	
– Meetings are to be scheduled to a set day (Wednesdays) and time (5:30 pm – 7:30 pm) unless otherwise noted at the ESC LHIN office	Sandra Lariviere	Ongoing	
– All future meeting materials are to be circulated pre-meetings and sent to member's e-mail inboxes	Sandra Lariviere	Ongoing	
Scope of Project			
– “Who We Fund” slide is to be adjusted with more appropriate wording e.g. potential partnerships	Shannon Sasseville and Sandra Lariviere	August, 2010	

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<p>Next Steps</p> <ul style="list-style-type: none"> – In preparation for next meeting, review of the Integrated Health Services Plan 2 – Provide further data for review and discussion <p>Next Meeting: Wednesday, July 21, 2010 5:30 pm – 7:30 pm ESC LHIN Board Room 180 Riverview Drive, Chatham ON 1-866-231-5446</p> <ul style="list-style-type: none"> – The Agenda is to focus on defining the scope. For further discussion: <ul style="list-style-type: none"> • Unattached patients, screening and preventative care, health promotion, determinants of health, chronic disease management, rehab care, mental health care, access, holistic care, integrated information system and readmissions to acute care 	<p>All Ralph Ganter and Sandra Lariviere</p>	<p>July 21, 2010 July 21, 2010</p>	